

MEETING MINUTES
June 1, 2017, 9:30 a.m.–11:30 a.m.
Edelbrock Centre

Attendance: Anna Vanderlaan, Kathleen McColm, Lori-Jane Del Medico, Jennifer Moore, Sylvie Gravelle, Karen Bowen, Dolores Cascone, Julie McCarthy, Heather Hughes, Laura LaRocca, Eve Hebert, Sue Sweet, Susan Wynes, Sue Steer, Jacqui Rivers, Jane Hall

Chairperson:
Jennifer Moore

Minutes:
Laura LaRocca

Guests:

Regrets : Gina Marion, Lynn Woodford, Melissa Potwarka, Nancy Stallmach, Isilda Kucherenko, Darla Fraser

Item	Discussion	Action	Person Responsible
Welcome			
Agenda and Minutes	Approved		
Treasurer's Report	<i>Jennifer</i> <ul style="list-style-type: none"> Started a new fiscal year on April 1. We're in a favourable position. We've only spent about \$238 so far this fiscal year. 		
Moving on Mental Health Update and Special Needs Strategy Update	<i>Jennifer</i> <ul style="list-style-type: none"> Have determined one governance structure for Moving on Mental Health and Special Needs strategy. First dual strategy steering committee meeting next week. Also have committees around coordinated service planning and mental health Working toward an access mechanism that's going to be in place for all children's services except for child protection. Also working on tools such as single plan of care, coordinated service planning and signs of safety Some parent engagement training was done as well that was very well attended 		

Ministry of Children and Youth Services Update	<p><i>Kathleen</i></p> <ul style="list-style-type: none"> Will probably have updates later on in June 		
Ministry of Education Update	<p><i>Dolores</i></p> <ul style="list-style-type: none"> A number of updates are anticipated in the next few weeks. As of May 15 has gone through some reorganization to align some services. One of the pieces is that there have been some name changes. Her branch is now Early Years and Child Care Programs and Services Integration branch Now have a child care finance unit that was in a finance branch and is now in-house Have established a brand new early years capital unit. <p><i>Lori-Jane</i></p> <ul style="list-style-type: none"> Set targets with the ministry every year—have received enhanced (expansion) funding, which is a new initiative to help think outside the box rather than simply creating space. For example, expanding hours of care and home-based licensed care. OEYCFC planning is underway. Needs assessment has been extended to since they haven't received their allocation yet. They are looking at services they deliver, how and when. They attended the Grand Valley DuCK race to reach parents with survey and will also attend Fiddleville and others over the summer. 		
Mental Health, Substance Misuse and Addiction Prevention (MHSMAP) Action Group	<p><i>Anna</i></p> <ul style="list-style-type: none"> Met last Wednesday. Currently evaluating the Points of Access resource—they've designed an evaluation service and it's ready to go out next week. School program—progressing nicely. Reviewed all sources of data that they've gathered to date, particularly the focus groups with teachers. Refined time lines. Will continue program development through this year, have it ready next year and do a pilot project in spring, and implement in September 2018. Right now, this is likely something that teachers will implement. Age group is still under discussion. Hoping to meet again in first week of July and will have a full meeting in September. 		
Parental Support and Developmental	<p><i>Anna</i></p> <ul style="list-style-type: none"> We have created the Dufferin Basics videos, designed the logo, and have provided 		

Awareness (PSDA) Action Group (formerly Parenting Initiatives Committee) Update	<p>us with resources.</p> <ul style="list-style-type: none"> • This is a partnership with Boston Basics who have created evidence-based messaging for parents of five simple things they can do to enhance their child's life. • Website was a topic of discussion at the meeting. The Boston Basics group offered to develop a website, but we've decided to host them on MyDufferin instead and drive people there. • We have a YouTube channel and once the correct website is on the videos, Anna will upload them. • Ron (Boston Basics creator) provided us with a memorandum of agreement. • They're hoping to have a conference with the groups • We'd like to put the transcripts of the videos along with them. • We talked about French translation. It would cost about \$8000 to add subtitles to the video (not the translation itself) which is cost prohibitive. Google translate will actually translate the video, but we need to determine whether this is accurate. CS Viamonde will look at the materials. • Perhaps we can add something to the videos that would reflect Dufferin (scenery or a landmark)—has connected with Ron but he hasn't got back to us yet (he's travelling). • Perhaps we could put together a focus group to look at it. • Started doing communications planning for these resources. The three objectives are: we want to have consistent messaging, want organizations to uptake this message, and we want parents to implement them. • Put together a list of organizations and members of the public that we would like to get the messaging out to. • Meeting again at the end of June to refine the plan and talk more about dissemination methods. We will be coming back to DuCK for much of the dissemination. • Consider a targeted approach for each of these organizations and a big launch. 	<p>Will send this list out with the minutes. Please take a look and let Anna know any suggested additions.</p>	
Terms of Reference Update and DuCK 2016-17 Annual Report	<i>Anna</i> <ul style="list-style-type: none"> • Annual report is ready. Once the photos in it are purchased, it will be made available on the website. • Terms of reference—current terms of reference were from 2009—Melissa, Anna and Cochairs met to discuss changes; update will be ready in September 	A copy of the annual report is attached to the minutes	
Wellington-Dufferin-Guelph Report Card Website Launch	<i>Anna/Jane</i> <ul style="list-style-type: none"> • Launch of new Report Card website • Background: there are 7 service agencies in WDG that make up the coalition; task is 	LINK: www.wdgreportcard.com	

Presentations	<p>to raise well-being of children in the area. To date has published three paper report cards (birth to 6, 7 to 13, 14 to 18).</p> <ul style="list-style-type: none"> • Data portal allows you to go in and find information quickly and conveniently—it's searchable. The structure has been completely changed to make it more meaningful and easier to use. <ul style="list-style-type: none"> —developed core indicators and system to update the data on the website • Structure of portal: <ul style="list-style-type: none"> —5 Domains: broad areas (Education, Health, Living Environment, Safety, Social Relationships) —Concepts: relevant areas within those domains (4 to 9) —Indicators: measurable components of each concept —Measures—includes key findings and information can be downloaded and manipulated • Have a communication plan to get the information out to the community 		
Communications Committee Update	<i>Jane</i> <ul style="list-style-type: none"> • Anna is joining the committee. • Last year was busy with the launch of the website and the parenting posters. • We are having a small issue with the MyDufferin search function. • The initial developer closed shop and we have transitioned over to another developer (TreeFrog). 		
Information Sharing	<i>Lori-Jane</i> <ul style="list-style-type: none"> • County receives some funds from the Ministry of Education for planning for indigenous populations—could be an event or professional development. • Has met with White Owl out of Kitchener and a representative of the Metis Association. Would like to move toward a focus group/engagement session with the indigenous population. Looking at probably fall but would like to start planning process sooner. <i>Jennifer</i> <ul style="list-style-type: none"> • Just completed strategic planning process • AGM on Wednesday and will be speaking about strategic direction there. <i>Sylvie</i> <ul style="list-style-type: none"> • Busy with First Nations month. This year the celebration will be in Guelph. • Will have a new provider for French daycare in September <i>Karen</i> <ul style="list-style-type: none"> • Prepping kids for summer and what September will look like. They have about 26 kids sitting on a wait list. 	Contact Lori-Jane if you are interested.	

	<p><i>Jacqui</i></p> <ul style="list-style-type: none">• Will be in new site at Centennial/Riddell the next time we meet• moving out of other ten sites and moving to main sites in November• Dufferin clients will have access for other programs <p><i>Susan</i></p> <ul style="list-style-type: none">• CCAC has transitioned over to the LHIN—email address is changing <p><i>Heather</i></p> <ul style="list-style-type: none">• Bursting at the seams with consultations. Respite home is so busy that they are in the early stages of potentially opening a new home in Wellington <p><i>Jane</i></p> <ul style="list-style-type: none">• County's community services department is doing a two-year project—reaching out to stakeholders to get feedback. Looking to improve to enhance customer service (Ontario Works, housing, children's services)—survey deadline is June 9 <p><i>Autism Ontario</i></p> <ul style="list-style-type: none">• First Educational Advocacy Symposium on Saturday June 10 from 10 to 3 at Wilfred Laurier University in Waterloo <p><i>DPSN</i></p> <ul style="list-style-type: none">• Pulling together fentanyl presentations for high schools and parents. High school presentations will be next week (June 5, 6, 7). Parenting ones will be on Tuesday, June 13 at 7 p.m. at Westside Secondary School and Thursday, June 22 at 7 p.m. at Centre Dufferin District High School in Shelburne. <p><i>Anna</i></p> <ul style="list-style-type: none">• Doing research into adverse childhood experiences affects their life structure <p><i>Sue Steer</i></p> <ul style="list-style-type: none">• Working on mental health strategy• Dan LaCute at St. Andrews is retiring and will be replaced by Tony Maiolo will be replacing him	<p>https://www.surveymonkey.com/r/SDM_1st_Community</p>
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DUFFERIN COALITION FOR KIDS

Next Meeting

2017 meeting dates:

Thursday September 7	9:30 am–11:30 am
Thursday November 2	9:30 am–11:30 am

**Edelbrock Centre
30 Centre Street, Orangeville**